

# VIM-ASAP/WAWF UPLOADER INSTRUCTIONS

edit a previous shipment...'. Below this is a form area with several input fields: 'Upload To:' with a dropdown menu showing 'VIM', 'Contract CAGE Code:', 'Contract Number:', 'Delivery Order Number:', 'Ship From CAGE Code:', 'Ship To DoDAAC:', and 'Estimated Delivery Date:'. To the right of the form is an 'Actions' box containing a 'Next Step' button with a right-pointing arrow. At the bottom left of the page, there is a small copyright notice: '©2011 SimplyRFID'."/>

Upload Setup

Enter your contract information or [edit a previous shipment...](#)

Upload To:

Contract CAGE Code:

Contract Number:

Delivery Order Number:

Ship From CAGE Code:

Ship To DoDAAC:

Estimated Delivery Date:

Actions

Next Step

©2011 SimplyRFID

The above page is the first page you should see when starting any VIM-ASAP upload. You'll need to fill out every piece of information as applicable and as follows :

1. User ID : Please put in the WAWF user ID used to create the DD250 for this shipment. This field is WAWF-specific, and will not show on a VIM-ASAP shipment.
2. Upload To : This is a dropdown box that chooses either WAWF or VIM-ASAP as the destination for your RFID uploads. Choose the one appropriate to your needs.
3. Contract CAGE Code : The CAGE code to which the contract is assigned should be put in this blank.
4. Contract Number : In this blank, put in your contract # (without dashes).
5. Delivery Order Number : If there is a Delivery Order # associated with this contract, it should be put in this blank. Make sure to put in any preceding "0"s.
6. Ship From CAGE Code : If someone else will be shipping this shipment in lieu of the primary contractor, their CAGE should go in here. Otherwise this will be the same as the Contract CAGE Code.
7. Ship To DoDAAC : This will be the 6-character destination for this shipment. The Ship-To DoDAAC should be located in your contract.
8. Estimated Delivery Date : Clicking on this field will bring up a convenient calendar that will allow you to pick the date which you estimate this shipment will be delivered. This is not a required field.

After filling in all the appropriate information, click on "Next Step" in the right column under "Actions".

**Generate RFID Data**

RFID Options

Starting Case Serial:

Total Cases:

Starting Pallet Serial:

Cases Per Pallet:

CLIN:

NSN:

Items Per Case:

Actions

©2011 SimplyRFID

This is the second page in the VIM-ASAP/WAWF upload process. Every blank here is required, so make sure to fill in all the blanks with the applicable and appropriate information as follows :

1. Starting Case Serial : SimplyRFID converts the confusing RFID numbers into an easy-to-use “serial” that is printed on your labels. In this field, please place the serial number for the first case in your sequence of cases for this shipment.
2. Total Cases : In this field you will put the total # of cases on this shipment, or the total # of cases in this particular part of the shipment (if you have mixed NSNs or CLINs).
3. Starting Pallet Serial : In this field, please place the serial number for the first pallet in your sequence of pallets for this shipment.
4. Cases Per Pallet : This field tells the uploader the number of cases you put on a pallet for this sequence of your shipment.
5. CLIN : Please put the CLIN # for this sequence of cases.
6. NSN : Please put the NSN for this sequence of cases (no dashes).
7. Items Per Case : Put the number of items per case in this field.

Once you’ve filled in all the appropriate information, it is time to “Pack” the RFID on your shipment. Press the “Pack RFID” button on the right hand side to generate the RFID value as you have specified on this page. Once you’ve done this, the page will expand to show what you’ve packed so far. You can repeat the above process until you have RFID values for your entire shipment.

CLIN:

NSN:

Items Per Case

CLIN	NSN	Quantity
0001	1234678989123	25

Serial	RFID Number	CLIN - [1]	NSN	QTY - [25]	Action
1	2F0203447334C31000000001	[N/A]	[N/A]	1 cases	<a href="#">Delete</a>
1	2F1203447334C31000000001	0001	1234678989123	5 items	<a href="#">Delete</a>
2	2F0203447334C31000000002	[N/A]	[N/A]	1 cases	<a href="#">Delete</a>
2	2F1203447334C31000000002	0001	1234678989123	5 items	<a href="#">Delete</a>
3	2F0203447334C31000000003	[N/A]	[N/A]	1 cases	<a href="#">Delete</a>
3	2F1203447334C31000000003	0001	1234678989123	5 items	<a href="#">Delete</a>
4	2F0203447334C31000000004	[N/A]	[N/A]	1 cases	<a href="#">Delete</a>
4	2F1203447334C31000000004	0001	1234678989123	5 items	<a href="#">Delete</a>
5	2F0203447334C31000000005	[N/A]	[N/A]	1 cases	<a href="#">Delete</a>
5	2F1203447334C31000000005	0001	1234678989123	5 items	<a href="#">Delete</a>

©2011 SimplyRFID

The above picture shows the bottom half of the next screen you will see. It will show you what you've packed to this shipment so far, and allows you to continue the process to add more cases/pallets if you need to do so. You can redo this process as many times as desired to setup your shipment properly.

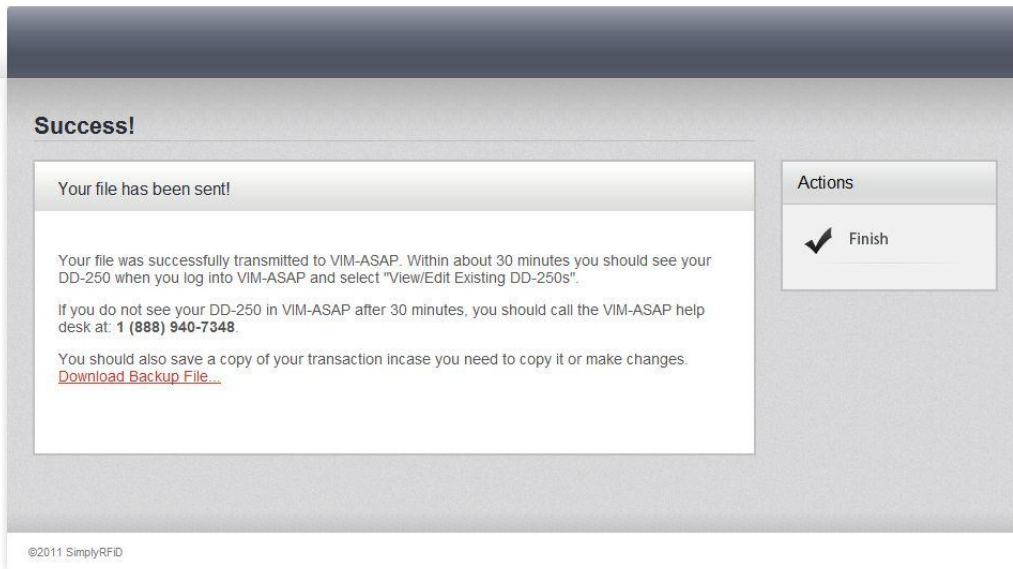
In the case of multiple CLINs, you will need to do the packing process for each CLIN. Once finished, all the items should appear in your list.

In the case of "short" cases (ones which have a smaller quantity of items of a specific CLIN), you'll need to add the "short" cases separately. For example, if you have a pallet of 5 cases, 10 items per case, and one short case of 5 items at the end, you would enter the information for the first 4 cases, then enter the information for the last case (using the same pallet serial for the applicable pallet).

Finally, if your cases are not palletized, enter a "0" for the # of cases per pallet to have the uploader not palletize your cases.

Once you are finished and satisfied with the structure of your shipment, you can transmit the RFID information to VIM-ASAP or WAWF by pressing the "Ship" button in the Actions bar.

When you transmit the shipment, the software will tell you whether the file was successfully transmitted to VIM-ASAP or WAWF. If there are any problems with the data you've sent, VIM-ASAP or WAWF will inform you via the primary e-mail address tied to your account.



If you see the above screen, you have been successful in transmitting your file to VIM-ASAP or WAWF!

At this point you have the option to "Download Backup File". This will save a file to your computer in a location of your choosing that will allow you to import the data you just transmitted at the beginning of the process. This is helpful for times when you're having problems getting your shipment accepted. The filename will end in ".XML" and start with your CAGE code.

To import a backup file, click on the "Edit Previous Shipment" link on the main uploader page and choose your backup file to import the data.

If you have misplaced the URL for the VIM/WAWF uploader, use :

<http://nox-cloud-01.simplyrfid.com/uploader>

Should you have any questions about the uploader, or just need assistance with building your shipment, do not hesitate to contact SimplyRFID :

E-mail : [support@simplyrfid.com](mailto:support@simplyrfid.com)

Phone : 703-343-1689